



Grant Writer

Organization Summary:

The ideal candidate is a storyteller who is able to communicate Simbi Foundation's work to help apply for foundation and government grants. You will work directly with our Executive Director and Director of Development to find, triage, and apply for grants.

Organization Overview:

Simbi Foundation is a research-led non-profit organization that works with its partner communities and academics around the world to develop lasting solutions that enhance meaningful and sustained access to education. We're a fast growing organization with extensive teams in Vancouver, Uganda, and India.

Responsibilities:

- Research applicable grants.
- Familiarize yourself with our programs, goals, and financial needs.
- Work with the Executive Director, Director of Global Operations, and Director of Development to triage grant list and apply.
- Apply for grants.
- Utilizing a deep understanding of our work and the grants we're seeking, write a compelling grant.

Qualifications:

- 4th year + with emphasis in Communication or English.
- Able to work on multiple projects simultaneously.
- Experience with extensive research.
- Excellent grammatical skills.
- Excellent communication in various voices and tones.
- Strong analytical and creative instincts.
- Experience writing web and mobile content preferred.
- Background in English, Communications, Journalism, or related field.

Compensation:

This is a volunteer position.

Time Commitment:

5 hours per week

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